

TURNER SCHOOLS
Company number 10084743
(The “Company”)
CONFIDENTIAL
MINUTES

Extraordinary Directors’ Board Meeting (by conference call) held on 7th & 8th May 2019 at 12.00pm and 9.00am respectively

IN ATTENDANCE:
DIRECTORS:

Gary Cottle (Chair - Risk & Remuneration Committee) (8.5.19 conference call), **James Booth-Clibborn** (7.5.19 conference call), **Manjinder Johal** (Chair Finance and Audit Committee) (8.5.19 conference call), **Sue John** (Chair of Standard Committee) (7.5.19 conference call), **Jennie King** (Chair M&M LGB) (7.5.19 conference call), **Tracy Luke** (Chair TFS LGB & Governor, Folkestone Academy) (7.5.19 conference call), **Carl Lygo** (Chairman) (7.5.19 & 8.5.19 conference call), **Jo Saxton** (CEO/AO) (7.5.19 & 8.5.19 conference call)

		Action
	Welcome and Introductions	
1.	<p><u>Notice and Quorum</u></p> <p>Directors were satisfied that the short notice given for the meeting was appropriate.</p> <p>Directors were informed that the meeting would be repeated to ensure full coverage. Directors agreed this as acceptable.</p>	
	Business of the Meeting	
2.	<p><u>GDPR Update</u></p> <p>JS informed the board about recent Data Protection activity. The advice of the Trusts Data Protection Officer was shared. ■, Trust Governance and Compliance Officer will be taking up the Trust’s Data Protection Officer duty as soon as her training is complete. JB continues to perform the duty for the time being.</p>	
3.	<p><u>Update on Senior Team</u></p> <p>JS updated the Board on the commencement of the Deputy Chief Executive Officer, revised scheme or delegation accordingly, priority setting and line management, formal and informal feedback arrangements.</p> <p>JS updated the Board on additional changes to the senior operational team. CL informed the Board that JS kept him up to date of an emerging concern about an officer’s well-being. CL informed the Board that he and JS concurred about the</p>	

	<p>operational team decisions. Following the raising of retrospective concerns from GC, MJ and JK, CL advised that he would like the Board to reflect on how it – collectively – ensures issues are brought up with the Chair and CEO. It was agreed that self-reflection would form an element of board self-assessment.</p> <p>Action: Clerk to ensure self-assessments undertaken.</p>	Clerk
4.	<p><u>Leadership and Governance Culture</u></p> <p>JS informed the Board on her plans to run a training session with all senior colleagues on leadership culture, using the Nolan Principles, as published on the Trust's website. GC suggested that informal/social contact may also be beneficial. JS noted the latter already took place.</p> <p>CL asked JS to consider informal mechanisms for "triangulation" JS agreed to do so.</p>	
	<p>This meeting was conducted as a closed session.</p> <p>There being no further business the meeting was closed.</p>	