

PERSONAL DETAILS REMOVED

From: admissions <admissions@medway.gov.uk>

Date: 29 June 2018

To:

Subject: Holcombe Grammar School Appeal

Dear,

I am contacting you further to our email of 21 June regarding your recent appeal at Holcombe Grammar School.

You may have received a further letter from the clerk to the appeal panel advising that Medway Council have refused to add’s name to the waiting list for Holcombe Grammar School.

I understand that this will be disappointing given the appeal panel’s initial outcome letter, however as Medway Council’s Co-Ordinated Secondary Admissions Scheme and digital information guide for parents both state - only children assessed as grammar through the Medway Test process can be added to the waiting list for Medway grammar schools. In order to be fair and consistent we must process all applications in accordance to this.

I fully understand that the impact of this scenario on your child must be considered although, as I’m sure you can appreciate, there is also a matter of legality and process which must also be considered in order to be fair to all children applying for secondary school places in Medway.

Whilst this is currently the case, we are still discussing the matter both internally and with the admissions authority (Holcombe Grammar School) to determine whether there is an alternative outcome going forward.

If, at any point, you wish to take the matter further we advise that you put your complaint/enquiry in writing to the ESFA as advised in your original appeal outcome letter.

I thank you for your patience and assure you that we will contact you once we have a confirmed outcome.

Kind regards,

Rob Lancaster
School Services Team Leader (Admissions)
Medway Council
Gun Wharf
Dock Road
Chatham
Kent
ME4 4TR